

**APPENDIX B**

**Sample Lesson Planning Forms**

**LESSON PLAN FORMAT**

**Class :** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Time:** \_\_\_\_\_

**Lesson Objective**

**Language Skills:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Life Skills:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Materials:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Equipment:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Stages of the Lesson**

**Warm Up/Review:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Introduction:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Presentation:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Practice:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Evaluation:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SOURCE:** Lieshoff, S. C. et. Al. (2004). *Practitioner Toolkit: Working with Adult English Language Learners*. Washington, D.C.: Center for Applied Linguistics

## LESSON PLANNING FORM

<b>Topic/Title</b>	
<b>NRS Level:</b> (Beg. Literacy, Low Beg., High Beg, Low Intermediate, High Intermediate, Advanced)	
<b>Objectives:</b> (What the student will know and be able to do)	
<b>Competencies:</b> (CASAS or MELT in competency section of CS document)	
<b>Language Standards:</b> (Listening, speaking, reading, writing, pronunciation, and grammar; found in the CS document under the tab CS by level or CS by skill)	
<b>Procedures:</b> * <b>Motivation:</b> (Introduction that creates learner interest for the lesson) * <b>Presentation:</b> (Introduction of the competency, language standards and other skills) * <b>Practice:</b> (Learners use the new language through controlled activities) * <b>Application:</b> (Learners use the new language for their own real reasons) * <b>Evaluation:</b> (Activity that aligns with the objectives to determine learner progress)	
<b>Other:</b> (Cultural, workplace, meta-cognitive skills, and technology standards; found in CS document and each area has a tab.)	
<b>Possible Materials:</b> (Texts, authentic materials, video etc.)	

**SOURCE:** Maryland Content Standards for Adult ESL/ESOL. Developed by the Maryland State Department of Education Adult Education and Literacy Services Branch, <http://www.umbc.edu/alrc/standards.html>