

A Sample Lesson Plan Using Authentic Material

Time: approximately 2 hours, **Level:** Intermediate

Lesson Objective:

Language Skills: Reading, evaluation of employment skills

Life Skills: Finding a job

Materials

- * Classified Job listings from a newspaper
- * transparency of one example

Equipment

- * Chart paper
- * Overhead projector

STAGES OF THE LESSON

Warm Up

Ask learners which of them has a job. Ask several volunteers to tell the class where they found out about their current jobs.

Introduction

Mention to the learners that one common place to find jobs is in the classified section of the local newspaper.

Give the students examples of the classified ads and allow them to study them.

Presentation

Show a sample ad that has been blown up on a transparency. Read the ad with the students and help them with any vocabulary issues. Draw the job grid (see below) on the board. Analyze the ad to fill in the blanks on the grid.

Practice

Have the students work in pairs or small groups. Ask them to study the classified sections and chose a job that one of the group might be interested in applying to. Ask them to copy the grid onto a piece of chart paper.

Evaluation

Have each group present their job to the class. Ask each student to choose the job that they are most interested in or qualified for and explain why to the class.

Extension

For homework, have each learner write a cover letter applying for the job that they are most interested in.

JOB GRID

Description	
Requirements	
Pay	
Hours	
Contact information	
Other	

SOURCE: Adapted from McKay, H. & Tom, A. (1999). *Teaching Adult Second Language Learners*. Cambridge: Cambridge University Press.