

Workforce Programs Chart
Compiled by MCAEL 11.6.2014

Organization Name	Phone	Email	Website	Location	Audience	Cost	Intro to finding work	Resume building	Online application practice	Interview practice	Job lists/ job board	Job search workshop	Clothing: professional	Recruitment fair	Employment Placement	One-to-One support	Internships	Certifications/Training	Education other	Seniors Only	Computer Lab Access	
Adventist Community Services	301-585-6556	kevin@acsgw.org ; job_quest@acsgw.org	http://www.acsgw.org/job_quest.htm	501 Sligo Avenue, Silver Spring, MD 20910	Silver Spring area residents; need to have at least high-intermediate level of English (4th grade reading level)	no cost		Yes		Yes		Yes	Yes									Yes
A Wider Circle Center for Professional Development	240-687-9627	contact@awidercircle.org	www.awidercircle.org	9159 Brookeville Road Silver Spring MD 20910	All are welcome; need high-intermediate level of English (4th grade reading level)	no cost	Yes	Yes	Yes	Yes		Yes	Yes			Yes						Yes
Casa de Maryland - Silver Spring	301-357-8848	mpetrick@casamd.org	http://www.casademaryland.org/	734 University Boulevard, E. Silver Spring, MD 20903	need to be in vocational training course (any of 24); have literacy in Spanish or English - at least low-intermediate level	below \$500 for vocational courses/ CASA membership - \$25	Yes	Yes			Yes	Yes			Yes	Yes						Yes
Casa de Maryland - Wheaton	301-357-8848	mpetrick@casamd.org	http://www.casademaryland.org/	2729 University Blvd Wheaton, Maryland 20902	need to be in vocational training course (any of 24); have literacy in Spanish or English - at least low-intermediate level	below \$500 for vocational courses/ CASA membership - \$25	Yes				Yes	Yes			Yes	Yes						Yes
Casa de Maryland - Shady Grove	301-357-8848	mpetrick@casamd.org	http://www.casademaryland.org/	16642 Crabbs Branch Way Rockville, MD 20855	need to be in vocational training course (any of 24); have literacy in Spanish or English - at least low-intermediate level	below \$500 for vocational courses/ CASA membership - \$25	Yes				Yes	Yes			Yes	Yes						Yes
Casa de Maryland - Hyattsville	888.669.7422	mpetrick@casamd.org	http://www.casademaryland.org/	7978-B New Hampshire Ave. Hyattsville, MD 20783	need to be in vocational training course (any of 24); have literacy in Spanish or English - at least low-intermediate level	below \$500 for vocational courses/ CASA membership - \$25	Yes				Yes	Yes			Yes	Yes						Yes
Catholic Charities DC: Pre-Apprenticeship Green Construction Program/DC site	(202) 939-2400 ext. 932 or 933	Celia.Sterling@CatholicCharitiesDC.org	http://www.catholiccharitiesdc.org/reconstruction	1618 Monroe St., NW Washington, DC 20010	Open to all DC and Maryland residents over the age of 18. The class is taught in English with assistance for Spanish speakers. Pre registration is required	Tuition: \$150	Yes	Yes		Yes	Yes	Yes			Yes	Yes	Yes			Yes	Yes	
Catholic Charities DC: Job Readiness Training & Employment Referrals/DC site	(202) 939-2400 ext.965	Norma.Solano@CatholicCharitiesDC.org	http://www.catholiccharitiesdc.org/employment-referrals-job-readiness	1618 Monroe St. NW Washington, DC 20010	Open to all DC and MD 18 years or older. 1 hr Orientation required to participate in program. Preregistration required for Job Readiness Workshop. Membership required	no cost	Yes	Yes		Yes	Yes	Yes			Yes	Yes	Yes					
Catholic Charities - Spanish Catholic Charities: Job Readiness Training & Employment Referrals/Gaithersburg MD site	(301) 740-2523 ext 971	Merio.Belzares@CatholicCharitiesDC.org	http://www.catholiccharitiesdc.org/employment-referrals-job-readiness	201 East Diamond Ave. 3rd floor, Gaithersburg, MD 20877	Open to all DC and MD residents 18 years or older. 1 hr Orientation required to participate in program. Once a week Job Readiness Workshop. Membership required.	no cost	Yes	Yes		Yes	Yes	Yes			Yes	Yes	Yes					

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Excel Institute	202-269-0384	info@theexcelinstitute.org	http://www.theexcelinstitute.org/contact-us/	2859 V Street, NE Washington, DC 20018	available to all - require a CASAs test; must have driver's license or in process of getting driver's license	cost is \$50 enrollment		Yes			Yes				Yes			Yes			
Interfaith Works - Community Vision	301-585-4471, ext. 13	N/A	www.iworksmc.org	8210 Dixon Avenue Silver Spring, MD 20910	Meet income requirements; Intermediate English skills. Spanish speakers can have limited English but must have level of literacy in own language.	no cost	Yes	Yes	Yes	Yes		Yes	Yes		Yes	Yes				Yes	Yes
Gilchrist - Wheaton	240-777-4940		http://www.montgomerycountymd.gov/gilchrist/contact_us.html	2424 Reedie Drive, Suite 220 Wheaton, MD 20902	high-intermediate adult English language learners or above	\$25	Yes	Yes	Yes	Yes	Yes	Yes				Yes					
Immanuel's Church: People-4-People Employment Assistance	301-989-4673	Angela cooper - acooper@immanuels.org	http://people-4-people.org/	16819 New Hampshire Avenue Silver Spring, MD 20905	Need at least a high-intermediate/advanced level of English (5th-6th grade reading level)	no cost	Yes	Yes		Yes						Yes					
Jewish Council for the Aging Career Gateways	301.255.4200	N/A	http://www.accessjca.org/article/89/programs/land-a-job	12320 Parklawn Drive Rockville, Maryland 20852	55+, meet income requirements and live in Montgomery or Frederick County	\$75	Yes	Yes	Yes	Yes	Yes	Yes				Yes				Yes	Yes
Jewish Council for the Aging Senior Employment Program (SCSEP)	240-395-0918	ryerushalmi@AccessJCA.org	http://www.accessjca.org/	12320 Parklawn Drive Rockville, Maryland 20852	over 55+; must speak and understand English at a high-intermediate level; meet income requirements; Montgomery County or Frederick County residents only	no cost									Yes					Yes	
Latin American Youth Center	301-495-0441, ext. 224	lidia@layc-dc.org	www.layc-dc.org	1320 Fenwick Lane Suite 600, Silver Spring, Maryland 20910	16-21 and low-income; CASAS test - at 6th grade level and 8th grade level for math	no cost					Yes		Yes	Yes		Yes					
Liberty's Promise	703-549-9950	jlabiche@libertypromise.org	http://libertypromise.org/	2900-A Jefferson Davis Hwy Alexandria, VA 22305	Individuals 15-21; low-income; Prince George's County, Alexandria, Fairfax County and Montgomery County	no cost											Yes				
Lutheran Social Services Match up Program	(301) 562-8633	N/A	N/A	8719 Colesville Road 3rd Floor Silver Spring, Maryland 20910	Refugee or Asylees only	no cost		Yes		Yes			Yes		Yes	Yes					Yes
Lutheran Social Services Refugee Recertification Program	(301) 562-8633	KittredgeMJ@lssnca.org	N/A	8719 Colesville Road 3rd Floor Silver Spring, Maryland 20910	Refugee or Asylees only	no cost												Yes			Yes

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Maryland Workforce Exchange	N/A	N/A	https://mwejobs.maryland.gov/vosnet/Default.aspx	N/A	Individuals with a social security number (required to create account to access site information)	no cost																
Montgomery Works - One Stop Workforce Center	301-929-6880	info@montgomeryworks.com	www.montgomeryworks.com	11160 Veirs Mill Rd Wheaton MD 20902	Job seekers with intermediate to advanced English	no cost	Yes	Yes	Yes	Yes	Yes	Yes		Yes		Yes		Yes				Yes
Montgomery Works - One Stop Workforce Center	240-777-2050	info@montgomeryworks.com	www.montgomeryworks.com	12900 Middlebrook Road, Germantown, MD 20874	Job seekers with intermediate to advanced English	no cost	Yes	Yes	Yes	Yes	Yes	Yes		Yes		Yes		Yes				Yes
Montgomery College Mi-best	240-567-1409	Kimberly.Brown@montgomerycollege.edu	http://admin.info.montgomery.org/query/programs.aspx?PrgID=1882	Montgomery College Cafritz Arts Building - 2nd Floor—WDCE 930 King St. Takoma Park, MD 201910	high-intermediate adult English language learners or above	cost depends on level						Yes				Yes		Yes				
Montgomery College Business and Information Technology and Safety	240-567-5188	240-567-3145	www.montgomerycollege.edu/wdce/bits.html	Gaithersburg Business Training Center, 12 South Summit Avenue Gaithersburg, MD 20877	Able to read at a 10th-12th grade level.	\$200 - \$1000+												Yes	Yes			
Montgomery College Business and Information Technology and Safety	240-567-5188	240-567-3145	www.montgomerycollege.edu/wdce/bits.html	7600 Takoma Avenue Takoma Park, MD 20912	Able to read at a 10th-12th grade level.	\$200 - \$1000+												Yes	Yes			
Montgomery College Business and Information Technology and Safety	240-567-5188	240-567-3145	www.montgomerycollege.edu/wdce/bits.html	Rockville Campus of Montgomery College	Able to read at a 10th-12th grade level.	\$200 - \$1000+												Yes	Yes			
Instituto Hispano de Negocios y Entrenamiento Gaithersburg Business Training Center	240-567-3824	liliana.arango@montgomerycountymedu	www.montgomerycollege.edu/wdce	Westfield South, Wheaton and Rockville Campus of Montgomery College	Spanish speakers. Must be able to read at a 10th to 12th grade reading level in Spanish.	\$100-\$250																
Montgomery College Cosmetology Program	240-567-2587	joy.wilson@montgomerycollege.edu	www.montgomerycollege.edu/wdce/ce/cosmetology.html		Need to be proficient in English, able to read at a 12th grade reading level,	\$90-500 per class nail tech scholarships available online	Yes	Yes		Yes	Yes	Yes			Yes	Yes			Yes			Yes

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Montgomery College Early Childhood Education Program	(240)-567-2599	nelida.andres@montgomerycollege.edu	www.montgomerycollege.edu/wdce/ce/earlychild.html	Gaithersburg Business Training Center, Gaithersburg & Westfield South Office Building, Wheaton	Need at least a high-intermediate/advanced level of English (5th-6th grade reading level)	unknown																
National Apartment Leasing Professional		education@naahq.org	http://careers.apartmentcareerhq.org/jobseekers/	4300 Wilson Blvd., Suite 400, Arlington, VA 22203	unknown	unknown																
Spanish Speaking Community of MD, Inc	301-587-3527	N/A	http://www.montb.org/displaymon.cfm?an=1&subarticlenbr=235	8519 Piney Branch Road Silver Spring, Maryland	Spanish speakers.	no cost										Yes						
Strive DC	202-484-1264	N/A	http://www.strivedc.org/	715 I Street North East Washington, DC 20002	Need at least a high-intermediate/advanced level of English (5th-6th grade reading level)	no cost	Yes	Yes	Yes	Yes	Yes	Yes	Yes		Yes	Yes	Yes					Yes
Welcome Back Center of Suburban Maryland Montgomery County - HHS	240-777-3168	tirsit.weldehawariat@montgomerycountymd.gov	www.lhiinfo.org/en/programs-and-activities/welcome-back-center.asp	8630 Fenton Street, 10th Floor Silver Spring, MD 20910	Foreign trained health professionals (all languages). English not required.	no cost	Yes	Yes	Yes	Yes					Yes	Yes	Yes					

Workforce Supports:

Childcare
Montgomery County
Child Care Subsidy Program
240-777-1155

www.MarylandSAIL.org

Eligibility requirements.